



**HOUSING AND COMMUNITY IMPROVEMENT
COMMISSION**
**HOUSING AND NEIGHBORHOOD SERVICES - 205 W. CHURCH
STREET**
MONDAY, OCTOBER 16, 2023 AT 6:00 PM

AGENDA

CALL TO ORDER

AGENDA ITEMS

Citizens may speak for five minutes on any item on the agenda by completing and submitting a speaker card.

1. Approval of Minutes of July 17, 2023, meeting
2. Introduction of New Board Members
3. Required Open Meetings Training Video Certification Status Update

CITIZEN COMMENTS

Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

ADJOURNMENT

The Grand Prairie Housing and Neighborhood Services is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8040 or email (lrbrooks@gptx.org) at least three (3) business days prior to the scheduled meeting to request an accommodation.

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Housing and Community Improvement Commission agenda was prepared and posted October 11, 2023.

A handwritten signature in black ink that reads "Lolette Brooks".

Lolette Brooks, Administrative Supervisor

Minutes of Meeting
HOUSING AND COMMUNITY IMPROVEMENT COMMISSION
Grand Prairie, Texas 75050
July 17, 2023

The Housing and Community Improvement Commission (HCIC) of the City of Grand Prairie met on Monday, July 17, 2023. The meeting was held at Grand Prairie Housing and Neighborhood Services, 210 W. Main Street, Grand Prairie, Texas. The following persons were in attendance:

BOARD MEMBERS PRESENT:

Kevin Toth, President
Chuck Edwards, Commissioner
Madiola Harper, Commissioner
Susan Au, Commissioner
Brandie King, Commissioner
Amjad Bhular, Commissioner

CITY STAFF PRESENT:

Patrick Cornelius, Housing and Neighborhood Services Manager
Lolette Brooks, Administrative Supervisor

BOARD MEMBERS ABSENT:

Leon Dudley, Commissioner

CALL TO ORDER

President Toth called meeting to order at 6:05 pm, took roll call and established a quorum.

I. REVIEW OF MINUTES OF APRIL 17, 2023 MEETING

President Toth asked the Commissioner if they had a chance to review the prior meeting minutes and agreed to the notes. All Commissioners advised that they had reviewed the minutes and agreed as stated. Commissioner Bhular moved to approve the notes and Commissioner Harper 2nd the motion.

II. **REVIEW PROGRAM YEAR 2023 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) and HOME BUDGET**

Commissioner Edwards asked how to the review go with City Council. Housing and Neighborhood Services Manager, Mr. Cornelius stated that it went well. He recalled that the mayor asked why more people did not apply for the grants and Mr. Cornelius answered by explaining that a lot of people see all the paperwork that needs to be completed and all the red tape involved in the process which may deter them from applying for the grants. Commissioner Edwards asked if an individual could give towards the grant fund. Mr. Cornelius stated yes and gave an example of an individual donating to Lifeline. President Toth asked what amount did the council members approved to give the PSAs. Mr. Cornelius stated that the council decided to give the PSAs the exact amount of what they were asking for as opposed to dividing the funds evenly. President Toth asked what happens to the other funds if there is any left over. Mr. Cornelius stated that if all the funds are not spent, they roll over to other programs. Commissioner Au asked how often we monitor the agencies. Mr. Cornelius advised that we monitor the agencies monthly. Commissioner Au asked if CHDO uses Youthbill? Mr. Cornelius advised that we use Future Builders, which is a kids trade school program.

President Toth asked when our next meeting. Mr. Cornelius advised the third week in October which is October 16, 2023. No other questions were asked so Commissioner Toth called the meeting at 6:31 pm.

X

Lolette Brooks
Administrative Supervisor

X

Kevin Toth
H.C.I.C. President



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 10/16/2023

REQUESTER: Patrick Cornelius

PRESENTER: Esther Coleman, Housing and Neighborhood Services Director

TITLE: Approval of Minutes of July 17, 2023, meeting

RECOMMENDED ACTION:



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 10/16/2023

REQUESTER: Patrick Cornelius

PRESENTER: Esther Coleman, Housing and Neighborhood Services Director

TITLE: Introduction of New Board Members

RECOMMENDED ACTION:



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 10/16/2023

REQUESTER: Patrick Cornelius

PRESENTER: Esther Coleman, Housing and Neighborhood Services Director

TITLE: Required Open Meetings Training Video Certification Status Update

RECOMMENDED ACTION:
